

MEMORANDUM OF UNDERSTANDING (MOU)

This Memorandum of Understanding ("MOU") is made on this 28th day of March 2025 at Raipur, Chhattisgarh.

PARTIES TO THE AGREEMENT

First Party:

Shri Davara University, located at Bhelwadhi, Raipur, with its campus at NH-30, Davara Educational Campus, Naya Raipur, Chhattisgarh - 493661 (hereinafter referred to as "First Party" or "University"), represented by Mr. Khileshwar Nishad, Senior Manager.

Second Party:

Raipur Institute of Hotel Management and Paramedical Science, Mobile No. 7987196900 Alternate No. 9131609699, Email ID rihmpsraipur@gmail.com, PAN No. BLAPK6482L, having its registered office at "In front of KPS School, Shankar Nagar, Raipur" (Hereinafter referred to as "Second Party" or "Admission Consultant").

BACKGROUND

Whereas:

1. **Shri Davara University** is a State Private University established under the Chhattisgarh Private Universities (Establishment and Operations) Act, 2005, offering various undergraduate and postgraduate programs in multiple disciplines.
2. The **Second Party** is an admission consultant engaged in student recruitment for universities, colleges, and educational institutions.

Now, therefore, both parties agree to the following terms and conditions:



1. PURPOSE AND SCOPE

1.1 The purpose of this MOU is to establish a working relationship between the First and Second Party for student admissions.

1.2 The scope of this agreement is strictly limited to **regular on-campus students**. It does not include **distance learning, correspondence courses, or any other non-regular study modes**.

1.3 The Second Party shall refer and recommend students only for Hotel Management programs offered at the University's physical campus.

2. RESPONSIBILITIES OF THE SECOND PARTY

The Second Party shall:

2.1 Understand the academic programs, infrastructure, and student services offered by the First Party and identify suitable students for admission.

2.2 Undertake marketing, promotions, participation in education fairs, and counselling of prospective students to generate leads and convert them into admissions.

2.3 Provide accurate and up-to-date information to prospective students regarding eligibility criteria, course details, fees, and admission processes.

2.4 Ensure that only eligible students, as per the University's admission criteria, are recommended.

2.5 Bear all costs related to student outreach, counseling, and marketing, unless otherwise agreed upon in writing.



3. RESPONSIBILITIES OF THE FIRST PARTY

The First Party shall:

3.1 Provide the Second Party with necessary promotional materials, including but not limited to:

- Prospectus/Information Brochure
- Course Brochures
- Leaflets
- Standees
- Admission Forms

3.2 Ensure that the Second Party is regularly updated about course details, eligibility criteria, fee structures, and any policy changes.

3.3 Extend necessary support and cooperation to facilitate student counselling and admission processes.

3.4 Pay a commission to the Second Party as specified under the financial terms of this agreement.

4. FINANCIAL TERMS

4.1 The Second Party is **authorized to admit students only to Hotel Management courses offered by the First Party. The number of admissions shall be limited to 120.**

4.2 **The Second Party will pay 40% of the applicable tuition fee and 50% of the applicable Registration fees against each admission.** The Second Party shall ensure that all students admitted under this provision meet the eligibility criteria set by the University.

4.3 The 60% relaxation shall be applicable only to **Tuition Fees**. Other charges such as examination fees, enrolment fees, or any other fees shall be paid in full.

4.4 No admissions done by the Second Party shall be on a scholarship basis. All students



admitted must pay 40% of the full applicable tuition fee as per the University's fee structure enclosed with this MoU.

5. GENERAL TERMS AND CONDITIONS

5.1 The Second Party shall not reproduce or modify promotional materials without prior written approval from the First Party.

5.2 The Second Party shall not misrepresent University policies or provide false assurances to prospective students.

5.3 The First Party reserves the right to accept or reject any student application at its sole discretion.

5.4 The Second Party shall not be responsible for faculty availability, academic performance, hostel accommodations, or any non-admission-related matters.

5.5 Both parties agree to maintain confidentiality regarding student data and business terms outlined in this MOU.

5.6 The First Party reserves the right to choose any part of the Second Party's premise for placing permanent/temporary promotional materials.

6. DOCUMENTATION REQUIREMENTS

The Second Party must submit the following documents before commencing operations under this MOU:

For All Categories:

- PAN Card (Self)
- Address Proof (Self)
- Photo ID (Self)



For Proprietorship Firms:

- Copy of Lease Deed of Registered Office

For Private/Public Limited Companies:

- Memorandum of Association & Articles of Association
- PAN, TAN, and Authorization Letter for Signatory

For Partnership Firms:

- Partnership Deed
- PAN, TAN, Photo ID & Address Proof of all Partners
- Authorization for Signatory

7. DURATION & TERMINATION

7.1 This MOU is valid for **one (1) year** from the date of signing. It may be renewed upon mutual agreement.

7.2 Either party may terminate this agreement by providing **one (1) month written notice** to the other party.

7.3 Upon termination, both parties shall settle any pending financial obligations before the agreement is formally closed.

8. JURISDICTION & DISPUTE RESOLUTION

8.1 Any disputes arising under this agreement shall first be attempted to be resolved amicably through discussion.

8.2 If no resolution is reached, the matter shall be subject to the jurisdiction of **Raipur, Chhattisgarh** courts.

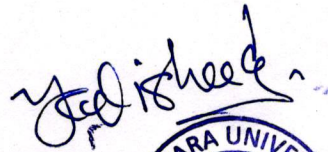


9. SIGNATURES

IN WITNESS WHEREOF, both parties have executed this MOU as of the date first written above.

For and On Behalf of First Party (Shri Davara University):

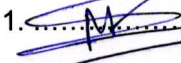

For and On Behalf of the Second Party (Admission Consultant):


Seal & Signature
Name: Khileshwar Mishra
Designation: Sr. Manager Marketing



Witnesses:

Sign

- 1. 
- 2. 

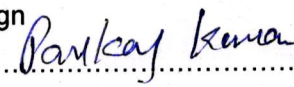

**RAIPUR INSTITUTE OF HOTEL
MANAGEMENT AND PARAMEDICAL**

Seal & Signature

Name: Pankaj Kurrey
Designation: Director

Witnesses:

Sign

- 1. 
- 2.